

EXCELL PM CONTINUING EDUCATION

ESSENTIALS FOR

CLINICAL EFFECTIVENESS

3-DAY CE SEMINAR

Course Outline

TUITION: \$2,250 (includes taxes and fees)



The **Essentials for Clinical Effectiveness** course is an intermediate-level interactive course designed for front desk administrators with basic dental knowledge or existing dental team members to enhance their comprehension and ability to effectively work with the clinical team in all aspects. Students will learn to effectively schedule clinical appointments within established guidelines, review procedural standards regarding appointment and procedure types, determine appropriate ODA fee guide usage, and study the intricacies related to handling dental insurance — all while safeguarding the patient's interests.

Course Itinerary

Session 1

Procedural Proficiencies

Session 2

Patient Protection Services

Session 3

Obligatory Regulations

Topics Covered

- Valuable appointment types
- Identifying procedure types
- Successful scheduling techniques
- Good, Better, Best Options
- Informed consents
- Pre-op and post-op instructions
- Lab case management
- Infection control in your environment
- Inventory control — supply and demand
- RCDSO recordkeeping



This course is instructed in-person at our Training Centre in Mississauga. Attendance during all parts of this course is mandatory to be awarded a certificate of completion.



This course is also available upon request. This means that you can request to take this course individually or as a team at a date that is convenient for you. Please e-mail ce@excellpm.com or call (905) 362-0524 to register for this course.

À la carte

course offerings:

WHMIS Certification, AODA Certification, Team Building & Leadership

Clinical Compliance Audit, Software Training (Dentrix, Cleardent, ABELDent)

Excell Practice Management

The Practice Management Experts!

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